

**WAKEMAN VILLAGE
COUNCIL MEETING MINUTES
SEPTEMBER 9, 2019**

CALL TO ORDER

The meeting opened with the Pledge of Allegiance and a prayer at the time of 7:32 pm

ROLL CALL

Council Members: Nancy Delong, Jim Tansey, Russell Dillon, Roger Wallace, John Nolan, and Greg Summers

ATTENDING

Mayor Chris Hipp, Fiscal Officer Trisha Summers, Chief Tim Hunker, Solicitor Steve Palmer, and Village Administrator Steve Matus

APPROVAL OF PRIOR MEETING MINUTES

A motion was made by Nancy Delong to dispense with the reading of the previous meeting minutes and approve them as submitted. Roger Wallace seconded.

**Roll Call: 5 Ayes-Russell Dillon, Roger Wallace, Greg Summers, Jim Tansey and Nancy Delong.
1 Abstain- John Nolan**

Russell Dillon moved to excuse Jim Upchurch from tonight's meeting. Greg Summers seconded.

Roll Call: 6 Ayes

VISITORS

Jan Tkach, Denise Monske, Ruth Ann Emerick, Ashley Tovo, Hal Adkins, John Terschak, and Kenneth Tkach

VISITOR REPORTS

Denise Monske

- o Followed up with unlicensed/junk vehicles parked at a Pleasant Street address. Chief Tim Hunker sent a letter to the property owner's Wakeman address and it was returned. Sent out another letter to the property owner's residing address, still waiting for a response.
- o Asked about creating a monthly newsletter for Village residents. Council agreed that she was more than welcome to do this if she wanted to.

COMMITTEE REPORTS

Park and Rec. Committee – reported by Jan Tkach

- o Concrete handicap ramp at Red Cap Park should be installed within a week or two
- o Recommended that six picnic tables would fit nicely in the new pavilion at Redcap Park.
- o Committee will be putting their wish list together for 2020.
- o Reserving the new pavilion may be made at Village Hall
- o Would like to see a new sign of rules posted at Redcap Park
- o Initiated the discussion about giving Red Cap Park an address

Motion was made by Jim Tansey to give all Village parks a physical address. Russell Dillon Second.

Roll Call: 6 Ayes

- o The concrete that the grist stone bronze plaque is framed in is in need of repair and/or set in new concrete.
- o Asked about the bike repair station. The station will be located on the North side of the park in front the ambulance station. Concrete will be poured in the next week or two. Bike repair station will be purchased and installed along with the bike rack.
- o Asked if the gazebo was going to be painted this year. This maintenance will be done in the spring.
- o Mayor added that Freda Electric was working in park today on the bases/stubs for three more light poles. The actual lamp poles and electric will be in next year's budget.

- o Fiscal Officer mentioned that the “Light up Wakeman” fundraiser sign will be updated and a new electrical receptacle was installed by the Christmas tree.

Citizens Ambulance Board – reported by Greg Summers

- o Second squad is up and running with local volunteers. This squad responded to 9 – 10 calls, which mutual aid did not have to be utilized. This newly established program appears to be working out well.

911/TAC Committee- reported by Nancy Delong

- o Next meeting will be October 9th @ 9:00 am
- o 911-yard signs are still available. There are talking points on Facebook that will help inform voters on this issue.

Vermilion River Ambulance District- reported by Nancy Delong

- o Next meeting is September 24, 2019 @ 8:00pm at the Citizens Ambulance Building
- o Very happy with the second squad and believes it is strengthening the district

Wakeman Fire District Board- reported by John Nolan

- o 16 calls last month - 13 in the District, 2 in Clarksfield, and 1 mutual aid

Library Committee - reported by Jim Tansey

- o The new shutters should be hung within the next several weeks.
- o Next meeting is October 15th @ 8:00 pm at Library

Finance Committee- reported by Nancy Delong

- o At this morning’s meeting, went over estimated revenue for 2020. Total budget for next year is \$871,901.41. Noticed a slight increase in local government funds, but nowhere near what the Village used to receive.

Police Committee- reported by Greg Summers

- o Discussed the police department’s wish list for the upcoming year.
- o Initiated the discussed to purchase a call box and/or a key fob system for the Village Hall/Police Department building. The main concern is getting the building locked. Purchasing both the call box and key fob system would be ideal; however, the key fob system takes more of a priority. Council looked at quotes that Chief Hunker received.
- o Nancy Delong complimented the police department as she noticed the increase police patrolling around the Village.

A motion was made by Greg Summers to purchase a key fob system from Smetzer Security System for Village Hall/Police Station doors in the amount of \$2,672.90. Nancy Delong second.

Roll Call: 6 Ayes

VILLAGE ADMINISTRATOR

Steve Matus

- o Waiting for a response from RMH to see when they will begin the sidewalk project.
- o A few grass notices will be sent out tomorrow.

ZONING INSPECTOR

Mayor Hipp report for Jim Upchuch

- o Jim has done three or four building permits this past month.

POLICE CHIEF

Tim Hunker

- o 13 junk vehicle letters were sent out, 8 vehicles have been moved, they are working on the rest
- o A police officer will be at library Tuesday, September 9 for a kid safety activity

VILLAGE SOLICITOR

Steve Palmer

- Brought up about reviewing the painting contract that was done at the library.

FISCAL OFFICER

Trisha Summers

- Asked to set a council work session to recap on this year's project and plan for next year's; it was set for October 8th at 7:00pm
- Water tower is painted and the new decal was put on. It is planned to have the drain the water tower the second week in October for inside inspection. The Mayor added that 3 valves were found closed, while exercising the water valves that is set forth through asset management plan that the Village has been working on. Notices will be put out for hydrant flushing this fall. Columbia Gas is using GPS to check where shut off valves and lines are to each the house; they have been hand digging in some resident's properties.
- This year's street project is almost done. It was noticed that 7L did a great job. Next will be finishing the electrical/light project in the park.
- Submitted the OPWC application for removal and replacement of Franklin Lift Station. It is almost a \$700,000 project, asking for \$250,000 grant/ \$249,000 zero percent loan. Submitted the same application, different round to FEMA for grant money for culvert on State Route 20.

COUNCIL

Russell Dillon:

- Expressed that some Pearl Street residents were not happy with the overspray and power washing mess that happened during the water tower project. Residents were wondering if the company and/or Village can send out more notice that work is going to be done. The painting company did take care of any issues that came up.

Greg Summers:

- Brought up again the call box and/or a key fob system.

Greg Summers moved to amend his prior motion related to the amount to purchase the key fob system not to exceed \$3,000.00. (Previous motion was \$2,672.90). Russell Dillon second.

Roll Call: 6 Ayes

Jim Tansey

- Asked about the County's tire pick day that will be coming up in October. Location was unsure at this time but thought that it was at the fairgrounds.
- Initiated the discussion in reference to the spring/fall cleanup day. Still having problems with non-residents bringing their garbage. Wants to advertise that ID and/or proof for residences is required. Recycling was also talked about; Mayor added that he heard that Republic is now saying that they are throwing recyclables in with the regular trash.
- Spinners, a business in the village, has closed their doors for the time being. When and if this business reopens, the village needs to follow the Entertainment Devices/Arcades Ordinance that has been enacted. Uncertain on the circumstance of why the village did the last time.

Fiscal Officer added the she helped 7 – 8 resident's sign up for the EMA emergency response system.

Nancy Delong

- Talked to Carol at KeyBank in reference to the community bulletin board that they do not want hanging up at their business. Carol stated that someone from corporate would call Nancy to talk about it. She is still waiting for a phone call/email.
- Talked about different layers in the GIS program and how much information that can be documented. LifeCare is happy to we are using the program because it can help the emergency system as well.

MAYOR

Chris Hipp

- o Attended the concert in the park when the Divots were performing. He felt that it was well attended.
- o A lot of projects are happening around the Village, hoping the residents are seeing the improvements
- o The Western Front school newspaper, wrote about the new pavilion at Red Cap Park donated by Tom Miller and Don Mould. Joe Layport and Chuck helped build it.
- o Mentioned that the trees were removed on Pearl Street in preparation for sidewalk project.
- o Met with the engineers from Coles Energy. He reviewed plans that may eventually have to go to the planning commission and Village Council. Same business was to put in an additional business at 22 Hyde Street. Mayor advised them that they needed a demolition permit to take the old house down.

OLD BUSINESS

- o None

NEW BUSINESS

September Estimated Vouchers- recommended by finance committee
Nancy Delong moved to approve. John Nolan seconded.

Roll Call: 6 Ayes

August's Balance Packet- recommended by finance committee
John Nolan moved to approve. Nancy Delong seconded

Roll Call: 6 Ayes

Approval of Estimated revenue packet for 2020- recommended by finance committee
Nancy Delong moved to approve. Roger Wallace seconded.

Roll Call: 6 Ayes

RESOLUTION NO.: 2019-R-21 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Nancy Delong moved to accept and adopt Resolution No. 2019-R-21. Roger Wallace seconded.

Roll Call: 6 Ayes

ORDINANCE NO. 2019-O-11 AN ORDINANCE TO APPROVE, ADOPT AND ENACT THE 2019 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; TO PUBLISH THE ENACTMENT OF THE NEW MATTER; AND DECLARING AN EMERGENCY

Fiscal Officer advised that the replacement pages have not be delivered yet as one of their employees had retired. Should be here later this week.

Nancy Delong moved to dispense the three readings. Russell Dillon seconded.

Roll Call: 6 Ayes

Russell Dillon moved to accept and adopt Ordinance No. 2019-O-11. Roger Wallace second.

Roll Call: 6 Ayes

RESOLUTION NO.: 2019-R-22 A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC FOR TECHNICAL SERVICES FOR THE ABBOTT STREET WATERLINE IMPROVEMENTS PROJECT AND DELARING AN EMERGENCY

John Nolan moved to dispense the three readings. Russell Dillon second.

Roll Call: 6 Ayes

Roger Wallace moved to accept and adopt Resolution No. 2019-R-22. John Nolan second.

Roll Call: 6 Ayes

EXECUTIVE SESSION (ORC121.22 (G))

- o None

ADJOURN:

The meeting was adjourned at the time of 9:01 pm



Fiscal Officer



Mayor