

**WAKEMAN VILLAGE  
COUNCIL MEETING MINUTES  
OCTOBER 14, 2019**

**CALL TO ORDER**

The meeting opened with the Pledge of Allegiance and a prayer at the time of 7:31 pm

**ROLL CALL**

Council Members: Nancy Delong, Jim Tansey, Russell Dillon, Roger Wallace, John Nolan, and Greg Summers

**ATTENDING**

Mayor Chris Hipp, Fiscal Officer Trisha Summers, Chief Tim Hunker, Solicitor Steve Palmer, and Village Administrator Steve Matus

**APPROVAL OF PRIOR MEETING MINUTES**

A motion was made by Greg Summers to dispense with the reading of the previous meeting minutes and approve them as submitted. Roger Wallace seconded.

**Roll Call: 6 Ayes**

**VISITORS**

Jan Tkach, Denise Monske, Ruth Ann Emerick, Ashley Tovo, Christina Cummings, Darlene Krieger, Jeff Krieger, and Kenneth Tkach

**VISITOR REPORTS**

**COMMITTEE REPORTS**

Park and Rec. Committee – reported by Jan Tkach

- o 2020 wish list was talked about last meeting and was given to council in time for work session
- o Concerts in the park are done for the year
- o Bike rack and repair station has been installed in the downtown park

Motion was made by Nancy Delong to purchase a bike pump that goes along with the existing bike repair station to not exceed \$550.00. Roger Wallace second.

**Roll Call: 6 Ayes**

- o Jan Tkach also added that Rails to Trails is requesting lighting by the entrances of the bridge/trestle. Approximately, \$15,000.00 is needed to finish the trail; connecting across State Route 60 to the trestle. At this time, Rails to Trails does not have the money to finish the project, however, fundraising ideas are in process. Council is concerned about the safety of the bikers and requested the existing plans for that portion of the trail. Council will be looking into the lighting of the bridge/trestle.

Motion was made by Greg Summers to provide Rails to Trails \$7,500.00 as a match funding to finish the bike trail, the connection across State Route 60 to the trestle. Nancy Delong second.

**Roll Call: 6 Ayes**

Vermilion River Ambulance District- reported by Nancy Delong

- o Next meeting is December 17, 2019, 8:00pm at the Citizens Ambulance Building

Finance Committee- reported by Nancy Delong

- o Reviewed 3<sup>rd</sup> Quarter Report- general fund expenditures is at 61.295%, total of all funds - 48.027 %, general fund revenue is at 127%, total of all funds 105%. Village finances are in good shape at this time.

Citizens Ambulance Board – reported by Greg Summers

- Next meeting is Thursday, October 17, 2019

Wakeman Fire District Board- reported by John Nolan

- 15 Runs – 13 in the District, 1 in Clarksfield, 1 Mutual Aid
- 192 Runs for the year
- October 9<sup>th</sup> – 15<sup>th</sup> Fire Prevention Week
- October 27<sup>th</sup> Halloween Open House at the Fire Station, 1-3pm
- November 2<sup>nd</sup> Wellington Chili Cook Off
- November 9<sup>th</sup> Hazmat refresher course with Townsend
- November 16<sup>th</sup> Annual Feather Party
- AFG Grant was awarded to Huron County for new radios

Police Committee- reported by Greg Summers

- Will be setting up a meeting for next month

911/TAC Committee- reported by Nancy Delong

- A priority list has been started if the levy passes
- Next meeting is November 13<sup>th</sup>, a week after election day to discuss the next steps
- There is controversy about the reimbursing grant the State gave to the County
- 911-coordinator position will be paid even if levy does not pass. County may have to invoice assessments again, however, revisions need to be made on how the assessment is divided/calculated among the entities

Library Committee - reported by Jim Tansey

- The new shutters have been put on
- Next meeting is October 15<sup>th</sup> @ 8:00 pm at Library
- Bake Sale on Election Day
- Shrubs will be replaced next spring

Discussion about Martin Quality Painting in reference to the additional invoice received.

Motion made by Nancy Delong to authorize an additional \$350.00 to Martin Quality Painting – Library Project to be tendered on the condition that they release us from any and all claims. Jim Tansey second.

**Roll Call: 6 Ayes**

## **ZONING INSPECTOR**

Mayor Hipp

- Jim Upchurch has stepped down. Council would like to do something to honor his dedication and many years of service with the Village.

Motion made by Greg Summers not to exceed \$100 for the purchase of a plaque in honor of Jim Upchurch. Russell Dillon second.

**Roll Call: 6 Ayes**

- Mayor has been signing the zoning permits. Fiscal Officer is overseeing the paperwork. The Mayor reported that 1 permit has been issued and 1 permit is in process

Motion made by Russell Dillon to allow Mayor and Fiscal Officer to temporarily oversee zoning responsibilities. Roger Wallace second.

**Roll Call: 5 Ayes** -Russell Dillon, John Nolan, Roger Wallace, Jim Tansey, and Nancy Delong

**1 Abstain** -Greg Summers

## **VILLAGE ADMINISTRATOR**

Steve Matus

- Sidewalk project is completed and invoices have been sent out. There was a complaint that RMH removed a property pins that was in the sidewalk. More discussion will be necessary for future sidewalk projects in reference to placement of sidewalks. Council would like to see everyone have a sidewalks, however, more actions need to be addressed before this can happen.

## **POLICE CHIEF**

Tim Hunker

- Question about key fob system and which doors Council would like secured. New quotes need to be reviewed.
- September was steady with a couple of overdoses, 6 disturbances, a couple suicide, a missing person, and a burglary.
- Council and Mayor acknowledged the Chief and police department in reference to catching the burglary suspects.
- Construction workers will be moving concrete blocks off the bridge. The bridge will be opened to two lanes again while they continue their work.

## **VILLAGE SOLICITOR**

Steve Palmer

- Thanked Fiscal Officer for always helping to gather up information for all the legislation that is presented to council.

## **FISCAL OFFICER**

Trisha Summers

- Most of the projects are completed and paid for. Sidewalk project is being finalized. The Village is gearing up for next year's budget.
- The council work session went well.
- Western Reserve students have started the cleaning program of Village Hall every other Wednesday.

## **MAYOR**

Chris Hipp

- Council work session: went through budget/projects that council would like to see happen next year
- Engineers have been surveying Abbott Street this past week for the waterline improvement project.
- Thanked local community businesses for bringing people to our community.
- Attended a propane fire-training course. Thanked Frank Edwards, general manager at Linden's Propane for making this training possible.
- Jim Tansey added that the "Bowling Green Fire School" is really ran by Northwest Ohio Volunteer Fire Association held at Bowling Green. Next year the school will be held in Perrysburg for the next 10 years. Offered free of charge for any first responder/firefighter. These courses have been attended by more Wakeman Firefighters than any other fire departments in the county.

## **COUNCIL**

John Nolan:

- Discussed pros and cons of propane. Propane is used around here so it's good to have training
- Talked about moving towards centralized fire departments with full time fire chiefs
- Bulk water station looks nice with a fresh coat of paint, thank you to Roger Wallace
- Expanded on thanking the local businesses and agreed that our businesses are adding so much to the Village

Roger Wallace:

- Also expanded on thanking the local businesses and agreed that our businesses are adding so much to the Village
- Thanked John Nolan for mowing the ditch on the curb on State Route 20

Nancy DeLong

- o Asked about getting information in reference to the solar energy from the Village of Plymouth Fiscal Officer added that she was waiting on the information.
- o Inquired about adding dirt around the catch basin between Mechanic Street and Cherdon Circle

## **MAYOR**

Chris Hipp

- o Going to have a meeting with the Street, Water, Sewer employees about the list of the little extra things that need to be done around the Village
- o Trash pickup was the slowest it has ever been. The signs were not put out this time in the township and asked for identification, which may have slowed down the traffic. Will need to work with the township to find other means of advertising the cleanup for township residents.
- o Will be working on taking down the village hall sign within the next week or so
- o Also working on the elevation levels around the fertilizer building and new pavilion at Red Cap Park before the weather turns too cold
- o Jim Tansey asked about Bellwether Farm sewer bill. Village is working on localizing infiltration during heavy rains.

## **OLD BUSINESS**

- o None

## **NEW BUSINESS**

October Estimated Vouchers- recommended by finance committee  
Nancy DeLong moved to approve. John Nolan seconded.

**Roll Call: 6 Ayes**

September's Balance Packet- recommended by finance committee  
Roger Wallace moved to approve. Nancy DeLong seconded

**Roll Call: 6 Ayes**

3<sup>rd</sup> Quarter Report- recommended by finance committee  
Nancy DeLong moved to approve. Roger Wallace seconded  
**Roll Call: 6 Ayes**

ORDINANCE NO: 2019-O-12 AN ORDINANCE FIXING THE COMPENSATION OF OFFICERS, CLERKS AND EMPLOYEES OF THE VILLAGE OF WAKEMAN FOR CALENDAR YEAR 2020; AND REPEALING PREVIOUS ORDINANCE NUMBER 2018-O-15 AND ANY AND ALL OTHER ORDINANCES INCONSISTENT HEREWITH (First of Three Readings)

Discussion: No changes have been made to this ordinance at this time. Finance committee has asked fiscal officer to run number for percentages compared to flat rate amounts. This will be discussed at next finance committee meeting.

John Nolan moved to accept Ordinance No.: 2019-O-12 on its first reading. Nancy DeLong seconded.

**Roll Call: 5 Ayes**- Russell Dillon, John Nolan, Roger Wallace, Jim Tansey, Nancy DeLong

**1 Abstain** -Greg Summers

ORDINANCE NO. 2019-O-13 AN ORDINANCE RENUMBERING THE STRUCTURE / BUILDING FRONTING NORTH RIVER STREET IN THE VILLAGE OF WAKEMAN FROM 14 NORTH RIVER STREET TO 12 NORTH RIVER STREET AND NUMBERING THE DESIGNATED BUILDING ON THE PROPERTY KNOWN AS RED CAP PARK AS 14 NORTH RIVER STREET (First of Three Readings)

Discussion: Eagles was contacted, they are fine with the address change; however, they would like confirmation that this is the only change to be made.

John Nolan moved to accept Ordinance No. 2019-O-13 on its first reading. Roger Wallace seconded.

**Roll Call: 6 Ayes**

ORDINANCE NO.: 2019-O-14 AN ORDINANCE PROVIDING FOR THE NUMBERING OF FRENCH PARK AS 30 RAILROAD STREET AND WAKEMAN COMMUNITY PARK AS 9 EAST MAIN STREET (First of Three Readings)

Nancy Delong moved to accept Ordinance No. 2019-O-14 on its first reading. John Nolan second.

**Roll Call: 6 Ayes**

RESOLUTION NO. 2019-R-23 A RESOLUTION DESIGNATING AN OPERATOR OF RECORD TO OVERSEE THE TECHNICAL OPERATION OF THE PUBLIC WATER AND SEWERAGE SYSTEMS AND AUTHORIZING AND DIRECTING THE MAYOR AND THE VILLAGE FISCAL OFFICER TO ENTER INTO CONTRACT AND DECLARING AN EMERGENCY

John Nolan moved to dispense the three readings. Nancy Delong second.

**Roll Call: 5 Ayes-** Russell Dillon, John Nolan, Roger Wallace, Greg Summers, Nancy Delong

**1 No-**Jim Tansey

John Nolan moved to accept and adopt Resolution No. 2019-R-23 as an emergency. Russell Dillon Second

**Roll Call: 6 Ayes**

**EXECUTIVE SESSION (ORC121.22 (G))**

- o None

**ADJOURN:**

The meeting was adjourned at the time of 9:08 pm



Fiscal Officer



Mayor