

**WAKEMAN VILLAGE
COUNCIL MEETING MINUTES
JULY 8, 2019**

CALL TO ORDER

The meeting opened with the Pledge of Allegiance and a prayer at the time of 7:31 pm

ROLL CALL

Council Members: Nancy Delong, Jim Tansey, John Nolan, Roger Wallace, and Greg Summers

ATTENDING

Mayor Chris Hipp, Fiscal Officer Trisha Summers, Village Administrator Steve Matus, and Zoning Inspector Jim Upchurch

Nancy Delong moved to excuse Russell Dillon and Steve Palmer from tonight's meeting. Jim Tansey seconded.

Roll Call: 5 Ayes

APPROVAL OF PRIOR MEETING MINUTES

A motion was made by John Nolan to dispense with the reading of the previous meeting minutes and approve them as submitted. Roger Wallace seconded.

Roll Call: 5 Ayes

VISITORS

Jan Tkach, Denise Monske, Ruth Ann Emerick, Mike Frederick, Jane Frederick, Ashley Tovo,

VISITOR REPORTS

Denise Monske

- Followed up on the old church property with the unregistered parked cars in the parking spaces. She also pointed out that there are still cars parked at Frenches Park. Chief Tim Hunker will be looking into junk cars and "no overnight parking" signs.
- Asked if there were any updates on the billboard sign. The Village has addressed this issue; which is pending litigation.

Jane Frederick

- Concerned about the water runoff from a neighbor's yard since the ditch is now longer there.

Ruth Ann Emerick

- Referenced a possible zoning violation; building of a shed at a Verlin Street property; the Village will follow up on this matter.

COMMITTEE REPORTS

Park and Rec. Committee – reported by Jan Tkach

- Met July 2, 2019, and provided Council with the minutes.
- Asked if a bike repair station could be place next to the second bicycle rack when it is installed in the downtown park; quotes have already been submitted for the repair station.
- The "Light up Wakeman" fundraising sign in the park needs to have the bar raised when the next project is completed.
- Red Cap Park as well as the other two parks need to have a physical address assigned to them.
- Would like to plan to get the gazebo in the downtown painted

Vermilion River Ambulance District- reported by Nancy Delong

- Committee met June 18, 2019. They signed checks but nothing else was really discussed
- Next meeting is on September 24, 2019 at Citizens Ambulance Station.

Finance Committee- reported by Nancy Delong

- Approved and signed vouchers
- Second quarter/financial report was also approved. Committee was pleased where the Village stands at this time of the year.

Citizens Ambulance Board – reported by Greg Summers

- Last board meeting was canceled due to flooding caused by the weather.
- Donor drive brochures went out in the mail. A question was asked about different levels in reference to the donor drive. It was explained that the second level would offer residents a free home inspection and CPR info.

Wakeman Fire District Board- reported by John Nolan

- Voted to get new door locks for the fire station, and will wait to get security cameras

Police Committee- reported by Greg Summers

- Meeting set for July 22, 2019 at 5:00pm

911/TAC Committee- reported by Nancy Delong

- Village of Wakeman are now a voting members of the TAC Committee. It is officially in the bi-laws on who can be a voting member on this committee.
- The new servers will be installed at the Sheriff's Office
- The Commissioners approved to put a levy on the fall ballot for .725, which is lower than what was originally suggested, but will bring in slightly more money. This levy is for the infrastructure for the enhancement of the 911 system.

Library Committee - reported by Jim Tansey

- The library is in the process of being painted; started power washing today.
- The Friend's Group has helped purchase a 36" wide printer capable of printing posters and will be kept at the Willard Branch.
- The Mayor added that the pictures of Mr. and Mrs. Howe have been moved back to their original place in the library. The Wakeman Librarian does a great job and thanked the committee members for their hard work as well. The rose was also placed above the door in remembrance of Mr. Canfield's birthday on July 7th.

VILLAGE ADMINISTRATOR

Steve Matus

- The old fertilizer building (which will need a new official name) project is almost complete
- Painting has started on the Library
- Sidewalk Project is moving along.
- Request for Council to approve a monthly phone stipend as he handles village phone calls on his personal phone. Fiscal Officer added that a line cost \$73.11 per month

Greg Summers moves to give the Village Administrator, a monthly phone stipend in the amount of \$73.11. John Nolan second.

Roll Call: 5 Ayes

- Nancy Delong asked for an update on how many letters have been sent to residents. There has been many letters sent out for lawn mowing/noxious weeds violations. Village Administrator noted that the residents are not picking up their certified letters. There has not been any more letters sent out for exterior maintenance violations.

ZONING INSPECTOR

- There is not any new zone permits at this time.
- John Nolan added that there may be a possible zoning violation at a Hyde Street property. It was discussed that the building does meet all the zoning guidelines. It was expressed that this is an issue between property owners and not an issue for the Village.

COUNCIL

Greg Summers:

- o Mentioned that he has not heard the two Dynos that were mentioned at the last council meeting. The Village Administrator paid each business a visit. We are happy to hear the issue is getting better.

Jim Tansey:

- o Thanked the Fiscal Officer and her assistant for helping gather together the documentation for the Zoning Board of Appeals.

Nancy Delong:

- o Acknowledged that Fiscal Officer Assistant is a nice fit to the Village team and thanked her for her hard work.

MAYOR

Chris Hipp

- o Commented on the flooding that happened in the Village a couple of weeks ago. The village is working on storm sewer study and has ideas on how to fix the problems. There is still a lot that needs to be done on the study, but the village is working on the issue.
- o The banner will be hung this week for the Fireman's Festival. There has been great financial support from local businesses and individuals. This year there will be a full day of festivities on Saturday at the Congregational Church.
- o Some of the Route 20 ditch has been dug out and maintenance has been done to the culvert.
- o Mayor thanked Roger Wallace for the upkeep of the Wakeman Park and showed appreciation to all the work of the committees.

POLICE CHIEF

Tim Hunker

- o Street lights are all up and running – working great
- o Police department will be getting another tally on junk vehicles around Village and sending out letters
- o 60 reports for month of June, which is a busy month for the police department
- o Updated website and police blotter

OLD BUSINESS

RESOLUTION NO.: 2019-R-13 A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO CONTRACT WITH RMH CONSTRUCTION, LLC FOR THE 2019 SIDEWALK PROGRAM

John Nolan moved to accept and adopt Resolution No. 2019-R-13 on its third and final reading. Greg Summers seconded

Roll Call: 5 Ayes

ORDINANCE NO. 2019-O-7 AN ORDINANCE TO PROCEED WITH THE PUBLIC IMPROVEMENTS OF THE WAKEMAN 2019 SIDEWALK PROGRAM

Roger Wallace moved to accept and adopt Ordinance No. 2019-O-7 on its third and final reading. John Nolan seconded

Roll Call: 5 Ayes

NEW BUSINESS

July Estimated Vouchers- recommended by finance committee

Roger Wallace moved to approve. Nancy Delong seconded.

Roll Call: 5 Ayes

June's Balance Packet- recommended by finance committee
Nancy Delong moved to approve. John Nolan seconded
Roll Call: 5 Ayes

Second Quarter Report- recommended by finance committee
Nancy Delong moved to approve. Roger Wallace seconded.
Roll Call: 5 Ayes

ORDINANCE NO.: 2019-O-9 AN ORDINANCE AMENDING SECTION 123.01 OF THE WAKEMAN CODIFIED MUNICIPAL CODE ESTABLISHING ONLINE ELECTRONIC POSTING AS A POSTING PLACE AND DECLARING AN EMERGENCY

Discussion: Key Bank no longer allows anyone to post at the bank. Frustration was expressed about Key Corp moving from being a community minded organization to being corporate policy minded. Council would like a letter sent to Key Bank Corporation expressing our concerns.

Nancy Delong move to dispense with the three readings on Ordinance No.: 2019-O-9. Jim Tansey seconded.
Roll Call: 5 Ayes

Nancy Delong moved to accept and adopt Ordinance No.: 2019-O-15 as an emergency. John Nolan seconded.
Roll Call: 5 Ayes

RESOLUTION NO.: 2019-R-17 A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF WAKEMAN ON BEHALF OF STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS CAPITAL PROJECT FUND (4901) OPWCIP FOR THE ABBOTT STREET WATERLINE IMPROVEMENTS, PROJECT NO. CT04W/CT05W WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO AND DECLARING AN EMERGENCY
Discussion: \$200,000 grant, \$200,000 zero percent loan. Plan to start bidding project out in the fall.

John Nolan move to dispense with the three readings on Resolution No.: 2019-R-17. Roger Wallace seconded.
Roll Call: 5 Ayes

Roger Wallace moved to accept and adopt Resolution No.: 2019-R-17 as an emergency. Nancy Delong seconded.
Roll Call: 5 Ayes

RESOLUTION NO.: 2019-R-18 A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH SEVEN BROTHERS PAINTING, INC FOR THE WATER TOWER REPAINTING PROJECT AND DECLARING AN EMERGENCY

Nancy Delong move to dispense with the three readings on Resolution No.: 2019-R-18 John Nolan seconded.
Roll Call: 5 Ayes

Roger Wallace moved to accept and adopt Resolution No.: 2019-R-18 as an emergency. Greg Summers seconded.
Roll Call: 5 Ayes

ORDINANCE NO.: 2019-O-10 AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND MONEY FROM THE WATER RESERVE REPLACEMENT FUND TO PAY FOR CERTAIN REPAIRS, MAINTENANCE AND IMPROVEMENTS TO THE VILLAGE WATER DISTRIBUTION SYSTEM AND DECLARING AN EMERGENCY

Discussion: This money will be used to pay for improvements and maintenance of village water tower.

Nancy Delong moved to dispense with the three readings on Ordinance No.: 2019-O-10 John Nolan seconded.
Roll Call: 5 Ayes

John Nolan moved to accept and adopt Ordinance No.: 2019-O-10 as an emergency. Roger Wallace second.
Roll Call: 5 Ayes

RESOLUTION NO. 2019-R-19 A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER TO COMPLETE CERTAIN INTERAFUND REALLOCATIONS BETWEEN LINE ITEMS WITHIN THE SAME FUND AND DECLARING AN EMERGENCY

John Nolan moved to dispense with the three reading on Resolution No.: 2019-R-19. Nancy Delong seconded.

Roll Call: 5 Ayes

Roger Wallace moved to accept and adopt Resolution No.: 2019-R-19 as an emergency. Greg Summers seconded

Roll Call: 5 Ayes

Council discussed future plans for the sign located outside of Village Hall. Discussed different options like, take the sign down all together, lower the sign, or even put up a LED digital sign. Quotes and different options will be gathered for further discussion.

The Mayor added that the Village took 33 tires for the Tire Pickup Day at the County Fairgrounds. He also noted that the county landfill/transfer station will also take them for a cost. Council also talked about how the recycling program as a whole is changing.

EXECUTIVE SESSION (ORC121.22 (G))

- o none

ADJOURN:

The meeting was adjourned at the time of 8:54 pm



Fiscal Officer



Mayor