



Village of Wakeman

REGULAR SESSION OF
WAKEMAN VILLAGE COUNCIL
SECOND MONDAY OF EACH MONTH
March 14, 2022
AGENDA

CALL TO ORDER

-Time:

ROLL CALL / ESTABLISHED QUORUM

-Excuse any Absences

APPROVAL OF PRIOR MEETING MINUTES

- February 14,2022 (Regular Meeting Minutes) & March 9, 2022 (Work Session Minutes)

VISITORS

COMMITTEE REPORTS

- Park and Rec. Committee
- Citizens Ambulance Board
- 911/TAC Committee

-Vermilion River Ambulance
-Wakeman Fire District Board
-Library Committee

-Finance Committee
-Police Committee
-Any Additional Committees/Boards

VILLAGE ADMINISTRATOR

POLICE CHIEF

SOLICITOR

FISCAL OFFICER

- Donation

COUNCIL

MAYOR

OLD BUSINESS

- #1 RESOLUTION 2022-R-2** A RESOLUTION OF INTENT TO SELL MUNICIPALITY OWNED PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS AQUIRED, BY INTERNET AUCTION DURING CALENDER YEAR 2022 PURSUANT TO SECTION 721.15(D) OF THE OHIO REVISED CODE. (THIRD AND FINAL READING)

NEW BUSINESS

- #1** APPROVAL OF MARCH'S ESTIMATED VOUCHERS

- #2** APPROVAL OF FEBRUARY'S BALANCE PACKET

- #3 RESOLUTIONNO. 2022-R-6** A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO CONTRACT WITH FREDA ELECTRIC, INC FOR ELECTRICAL INSTALLATION AT COMMUNITY PARK AND DECLARING AN EMERGENCY

#4 ORDINANCE NO.2022-O-4 AN ORDINANCE SUPPLEMENTING AND AMENDING THE 2022 ANNUAL APPROPRIATION MEASURE ORDINANCE

#5 RESOLUTION NO.2022-R-7 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE FISCAL OFFICER TO TRANSFER MONEY FROM THE GENERAL FUND TO OTHER FUND(S) OF THE SUBDIVISION PURSUANT TO SECTION 5705.14(E) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY

#6 ORDINANCE NO. 2022-O-5 AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND MONEY FROM THE SEWER RESERVE/REPLACEMENT FUND TO PAY FOR CERTAIN NECESSARY IMPROVEMENTS TO THE VILLAGE SEWER SYSTEM AND DECLARING AN EMERGENCY.

#7 ORDINANCE NO.2022-O-6 AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND MONEY FROM THE WATER RESERVE REPLACEMENT FUND TO PAY FOR CERTAIN REPAIRS, MAINTENANCE AND IMPROVEMENTS TO THE VILLAGE WATER DISTRIBUTION SYSTEM AND DECLARING AN EMERGENCY.

EXECUTIVE SESSION: RC 121.22(G)

ADJOURN:
-Time

**REGULAR SESSION OF
WAKEMAN VILLAGE COUNCIL
MEETING MINUTES
February14, 2022**

CALL TO ORDER

The meeting opened with a pledge of allegiance and a prayer at the time of 7:30pm

ROLL CALL

Council Members: John Nolan, Daniel Stober, Mike Delong, Roger Wallace, Nathan Summers and Jacob Peters.

ATTENDING

Mayor Chris Hipp, Fiscal Officer Jennifer Abahazi, Village Administrator Trisha Summers, Solicitor Steve Palmer, and Chief Tim Hunker

APPROVAL OF PRIOR MEETING MINUTES

John Nolan moved to approve the January 10, 2022 meeting minutes & Council Work Session February 9,2022 minutes. Mike Delong second

Roll Call:6 Ayes

VISITORS

Christina Cummings, Jan Tkach and Greg Summers.

VISITOR REPORTS

COMMITTEE REPORTS

Park and Rec. Committee – Reported by Jan Tkach

- Park & Rec discussed the progress of lighting in the Park.
- Park & Rec discussed proper signage for around the Park in Red Cap Park; at night it's too dark to tell where the Pond starts and ends.
- Next meeting March 1,2022
- Starting on plans for Spring

Vermilion River Ambulance – Reported by Greg Summers

- Thank You to John Nolan for attending the 01/11/2022 meeting. John represented Wakeman Village Council, and Mayor very well; The support was great.
- Greg pointed out the discrepancies to the Board, with the Proposed Contract and the Contract for the Ambulance Service.
- Greg suggested rotating meeting locations, Greg was told it would be thought about.

- Greg made Public Record Request back on February 4,2022 and still has not heard anything back.
- Greg has obtained the original Proposal between Citizens Ambulance and VRAD. As well as the Ambulance Service Agreement.

John Nolan explained that we just want a strong Ambulance Service, and the only way this will be done is with everyone paying their fair share.

Its not a Village against Citizen's Ambulance issue; the Village doesn't want to deny anyone from receiving service.

But no entity will survive, paying only per call. You can't just not pay school taxes because you have no children in school. Or not pay for Fire of Ambulance Service because you have not needed the service before. No entities would make it.

Mayor, Chris Hipp commented, that John Nolan explained it best.

Finance Committee – Reported by Mike Delong

- Short meeting before Council meeting tonight.
- Recommending the January Balance Packet and February Estimated Vouchers.
- Recommending the Proposed Permanent Appropriations.

Citizens Ambulance board- Jacob Peters

- Next meeting February 17, 2022 at 7:00pm

Wakeman Fire District Board – Reported by Mike Delong

- Met on January 19, 2022
- Clarksfield accepted the new Contract with the 10% increase.
- Dale Daniels was re-elected as the Board President.
- Compensation was discussed and Firefighters were given a \$0.50 raise, Fiscal Officer annual salary of \$7,200. Fire Officers said they did not need a change in compensation; they were happy where they were at.
- 15 calls; 7 in the District, 6 in Clarksfield, 2 Mutual Aid; 151 calls year-to-date.

Police Committee Meeting -Mike Delong

- Met on January 21, 2022
- Discussed budgets, and wish lists and approved most items.
- Discussed future event's; Fire convention
- Discussed the current roster.

911/TAC Committee – Reported by Mike Delong

- No meeting

Library Committee – Reported by Daniel Stober

- New Schedule of events is out.
- COVID tests are going out as soon as they get them in.

VILLAGE ADMINISTRATOR

Trish Summers

- We have been incorporated 100 years this year. 1922-2022
- Zoning-1 permits- Commercial Build
- Working on signage, rules and application for next year Community Garden project.
- Yard Waste will start again April 21st
- Spring Clean up will be Saturday, May 14th
- St Rt 20 Culvert Improvement and catch basin replacement on St Rt 20E/St Rt 60
- February 2nd -4th Snow Storm; 59 dump truck loads of snow were relocated to Village Hall parking lot.
- Will be installing catch basin and 2 sticks of pipe on Hyde St.
- Final grade and seed will be done in the Spring at 35 W Main
- Tried contacting Jim from Lorain County Metro Parks
- Water Line break at Abbott St (west of St Rt 20) R.A Bores did the repair
- Called Leek Seeker in to correlate and listen valves/hydrants as we thought we had an additional leak; Nothing was found at this time.
- 3 New water & sewer inspections
- Found a residential water leak on Pleasant Street during re-reads; usage 144,500 gallons
- Found leaking sanitary tank on Townsend address; tank replacement was done by Dirt Works.
- Franklin PS project-nominated for WPCLF-Bid date postponed until April 2022
- AMI (Advanced Metering Infrastructure); meters are still backordered; however, the radio readers are on their way.
- Reviewed for final submission of OPWC small govt funding-Farmer-Cooper Ext Waterline Improvement
- Grace is updating all contact information for all Water& Sewer Customers
- Working in Spring pump out list.
- Repaired window at old water plant
- Gathering additional info for Facebook & Website
- Worked on 2022 Community Event Flyer
- A concern was brought to Trish, that someone was not catch and releasing the fish in the pond at Red Cap Park. They were concerned not enough small fish are left. Council had a discussion on contacting ODNR for releasing fish, or purchase fish for the pond at Red Cap Park, come Spring time.

John Nolan made a motion for Trish to attend a Back-Flow Class in May, in the amount of \$750.00.
Daniel Stober second.

Roll Call: 6 Ayes

John Nolan made a motion to keep the Cruiser, for a Village Vehicle. Mike DeLong second.

Roll Call: 6 Ayes

POLICE CHIEF

Tim Hunker

- Received the new Cruiser; everything has been moved to the new Cruiser.
- The Police Department had a LEADS Audit; the corrections needed are being made.
- The Police Department received a \$1,600 check from the state, for training,

SOLICITOR

Steve Palmer

- Everything Steve had on his agenda has been covered.

FISCAL OFFICER

Jennifer Abahazi

- Received two donations; Susan Soboslai \$2,500 & Gary & Lori Lill \$2,500 for ½ light pole each.
- Daniel Stober moved to accept the Donation Susan Soboslai & Gary & Lori Lill in the total amount of \$5,000 for Light up Wakeman

Roll Call: 6 Ayes

COUNCIL

Jacob Peters

- Jacob commented on the great job that the street department did, on keeping the roads clear during the snow storm. He appreciates the hard work.

Roger Wallace

- Nothing tonight.

Nathan Summers

- Nothing tonight.

John Nolan

- It was nice having all the snow removed, and the roads kept clean.
- Discussion on vehicles parked at a home on Pleasant St.

Daniel Stober

- Love the Event Worksheet that Trish had made up and supplied Council with. Suggested adding the Council date on it.
- Excited about the Kiosk in the Park; Trish will be working to get the business on this ASAP.
- Discussion on updating the Website, and at least taking old people off of it.

Mike Delong

- Nothing Tonight.

MAYOR

Chris Hipp

- Attended Firelands Rails to Trails in Monroeville, it was a very nice evening and we learned a lot. They have a lot of history there, and a hitch from Wakeman is there. If you get a chance, everyone needs to check it out. Wakeman is already rolling on placement of all the equipment we will be putting up for the trail. In their presentation they showed us multiple ways to create a grand entrance, to the village, for the Bikers.
- Questions have come up from resident's on receiving the Gas Aggregation in the mail; you do not need to do anything, unless you would like to opt out. We have contracted with them to get the lower rate.
- All the employees of the Village are doing a great job. We are all working extremely hard.
- Residents did a great job clearing their sidewalks.

OLD BUSINESS

RESOLUTION NO.2022-R-2 A RESOLUTION OF INTENT TO SELL MUNICIPALLY OWNED PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION DURING CALENDAR YEAR 2022 PURSUANT TO SECTION 721.15(D) OF THE OHIO REVISED CODE (SECOND READING)

Daniel Stober made a motion to approve 2022-R-22 second reading. John Nolan second.

Roll Call: 6 Ayes

COUNCIL RULES

Daniel Stober made a motion to approve **COUNCIL RULES**. Roger Wallace second.

Roll Call: 6Ayes

NEW BUSINESS

APPROVAL OF FEBRUARY'S ESTIMATED VOUCHERS

Roger Wallace moved to approve February's estimated vouchers. Mike Delong second.

Roll Call: 6Ayes

APPROVAL OF JANUARY'S BALANCE PACKET

John Nolan moved to approve January's Balance Packet. Nathan Summers second.

Roll Call: 6 Ayes

ORDINANCE NO.2022-O-2 SUPPLEMENTAL APPROPRIATION MEASURE AN ORDINANCE SUPPLEMENTING AND AMENDING THE 2022 TEMPORARY APPROPRIATION MEASURE ORDINANCE

Mike Delong made a motion to approve **ORDINANCE NO.2022-O-2**. Roger Wallace second.

Roll Call: 6Ayes

John Nolan made a motion to suspend. Roger Wallace second.

Roll Call: 6Ayes

John Nolan made a motion to adopt ORDINANCE 2022-O-2. Jacob Peters second.

Roll Call:6Ayes

RESOLUTION NO. 2022-R-5 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC FOR TECHNICAL SERVICES FOR THE USR 20 CULVERT REPLACEMENT PROJECT AND DECLARING AN EMERGENCY

John Nolan made a motion to suspend. Daniel Stober second.

Roll Call: 6Ayes

Daniel Stober made a motion to adopt **RESOLUTION 2022-R-5**. Nathan Summers second.

Roll Call: 6Ayes

ORDINANCE NO.2022-O-3 ANNUAL APPROPRIATION ORDINANCE AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF WAKEMAN, STATE OH OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31,2022

Roger Wallace made a motion to suspend. Mike Delong second.

Roll Call:6Ayes

Daniel Stober made a motion to adopt **ORDINANCE NO. 2022-O-3** John Nolan second.

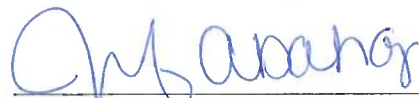
Roll Call: 6Ayes

EXECUTIVE SESSION RC 121.22(G)3

ADJOURN: 8:40pm



Mayor



Fiscal Officer