

**WAKEMAN VILLAGE  
COUNCIL MEETING MINUTES  
AUGUST 12, 2019**

**CALL TO ORDER**

The meeting opened with the Pledge of Allegiance and a prayer at the time of 7:35 pm

**ROLL CALL**

Council Members: Nancy Delong, Jim Tansey, Russell Dillon, Roger Wallace, and Greg Summers

**ATTENDING**

Mayor Chris Hipp, Fiscal Officer Trisha Summers, Chief Tim Hunker, Solicitor Steve Palmer, Village Administrator Steve Matus, and Zoning Inspector Jim Upchurch

Nancy Delong moved to excuse John Nolan from tonight's meeting. Russell Dillon seconded.

**Roll Call: 5 Ayes**

**APPROVAL OF PRIOR MEETING MINUTES**

A motion was made by Roger Wallace to dispense with the reading of the previous meeting minutes and approve them as submitted. Jim Tansey seconded.

**Roll Call: 5 Ayes**

**VISITORS**

Jan Tkach, Denise Monske, Ruth Ann Emerick, Mike Frederick, Jane Frederick, Ashley Tovo, Darlene Krieger, Jeff Krieger, John Hooper, Hal Adkins, Michaela Adkins, John Terschak, Sandra Susko, and Kenneth Tkach

**VISITOR REPORTS**

Darlene Krieger

- Apologized about the letter she had sent to Council; she was just asking what she could do to help with the progress of French Park. The storm sewer needs to be addressed before additional work can be done at French Park. It was asked if a temporary sign be put up at the park that will limit the cars sitting in the parking lot. Council discussed a "no long term parking" sign, which will be looked into further.

Ruth Ann Emerick

- Asked for an update on the possible zoning violation referenced in prior months meeting; building of a shed at a Verlin Street property. The Village has been working on this issue.

John Terschak

- Asked about the alert system for the village residents. Village can help register residents with the EMA of Huron County. Residents should not rely on the weather siren for alert of severe weather; it is only an outdoor warning device and most cannot not hear it indoors.
- Asked for an update on the progress of the billboard. Litigation still pending.

Michaela Adkins

- Asked for suggestions on how to keep the kids safe who is at the local school when school is not in session. Weather radios in the gyms and field house to alert the coaches when practice is happening and no one is in the board office.

**COMMITTEE REPORTS**

Park and Rec. Committee – reported by Jan Tkach

- Some geese have returned to the pond. Committee talked about getting a Coyote Decoy.
- Committee would like to ask students at Western Reserve Schools to design a sign for Red Cap Park as a contest.
- Suggested to name the park on Taylor Street "Sunnydale". The Committee thought it would be nice to name for the park after the dairy farm where Roger Wallace grew up.

- Firelands Rails to Trails would like to know why a police patrol car was sitting on the egress to the bridge on the west side. Rails to Trails would like to give the Village one of their signs to be placed on the display sign coming into town.

Vermilion River Ambulance District- reported by Nancy DeLong

- Meeting set for September 24, 2019 at the Citizens Ambulance Building

Finance Committee- reported by Nancy DeLong

- Approved and signed vouchers- budget looks good
- Committee discussed the decal vs painting “Wakeman” on the side of the water tower. Committee recommends to council spending an additional \$500.00 for the decal.

Nancy DeLong moved to spend the extra \$500.00 on the decal for the water tower. Second by Jim Tansey.

Roll Call: 5 Ayes

Citizens Ambulance Board – reported by Greg Summers

- Quarterly newsletter was sent out
- Second Ambulance staffed with local EMS volunteers made it first call today. Mayor Hipp added that it was a very successful first run. It was noted that the newer Village representatives on the board is helping bring everyone on the same page.

Wakeman Fire District Board- reported by Nancy DeLong

- The old fire truck will be put on govdeals.com

Police Committee- reported by Greg Summers

- Last month meeting was canceled
- Initiated the discussion about an emergency call box outside of the police department so that the municipal building can be completely locked up after business hours. Safety and destruction of property were the main concerns. New keys and locks were addressed as well.

A motion made by Greg Summers to purchase an outside emergency call box, keys and locks for the Village Hall/ Police Department. Second by Nancy DeLong

Roll Call: 5 Ayes

911/TAC Committee- reported by Nancy DeLong

- The Commissioners approved to put a levy on the fall ballot for .725, this levy is for the enhancement of infrastructure to the 911 system. It is a 5-year levy.
- Wednesday morning (August 13<sup>th</sup>) speaker from the Sandy Hook shooting will be talking to districts about the importance of having a system in place.

Library Committee - reported by Jim Tansey

- Couple of flowers did not make it through the winter are in the process of being replace
- Painting is complete and the library looks nice
- The Mayor added that the pictures of Mr. and Mrs. Howe have been moved back to their original place in the library. The Wakeman Librarian does a great job and thanked the committee members for their hard work as well
- Village Administrator added that Martin’s Painting reported that he did extra work than what was originally quoted. Library was very pleased with his work and the final outcome. Painter would like council to approve an additional \$1,275.00 more above his original quoted price of \$3,466.12. The amount the painter is asking for is well above a 10% change order threshold. Council will be looking into this further.

## **ZONING INSPECTOR**

Jim Upchurch

- Richland County came in to meet with Zoning Inspector and Fiscal Officer. It is reported that the zoning process is changing. The Village is working on building a positive relationship with Richland County.

## **VILLAGE ADMINISTRATOR**

Steve Matus

- Received a quote from Wagner Signs about the sign located in the front of Village Hall. Several options were presented. Prices ranging from \$1,060.00 - \$2,150.00
- Sidewalk project is moving forward. A couple of things need to be addressed before the sidewalks are replaced. A few trees need to be removed and a response from one resident is needed yet.

## **POLICE CHIEF**

Tim Hunker

- Will look into and address the issue with police cars parked on egress of the bike path bridge
- Police committee meeting was set for Monday, August 26, 2019 at 5:00 pm
- Fishing Derby was a success. This year was the largest number of kids yet. Police department hopes to be better prepared for next year with food trucks and more.
- Mickey Mart fixed the building damage from an accident that took place last month and talked about a situation on Route 303

## **VILLAGE SOLICITOR**

Steve Palmer

- Calling an executive session for a conference with attorney to discuss current pending litigation with the Village

## **FISCAL OFFICER**

Trisha Summers

- Received a \$15,000.00 donation from Roger and Nancy Wallace for an LED electronic sign for downtown park. The donation is about half of the total cost for the sign.

Nancy Delong moved to accept donation. Russell Dillon seconded.

Roll Call: 5 Ayes

- Denise Monske added, thanking council for their help in getting Envision Wakeman established. The Non-profit group only has a few more steps to take before the tax exemption paperwork is complete and ready to send to the IRS.
- A change order is needed for the downtown parking lot paving project. When the parking lot was milled, the underlying pavement was crumbling in areas and needs some additional repair to keep the asphalt smooth. The change order is roughly \$1,200.00.

Roger Wallace moved to approve the change order, not exceed ten percent of the quoted project cost. Russell Dillon second.

Roll Call: 5 Ayes

- Assistant Village Fiscal Officer (Ashley Tovo) will successfully completed her 6-month probation period on August 19, 2019. She will be moving to the next level according to the compensation ordinance.

Nancy Delong moved to approve the successful completion of the Assistant Fiscal Officer 6-month probationary period. Roger Wallace seconded

Roll Call: 5 Ayes

## **COUNCIL**

Roger Wallace:

- Expressed appreciation for the hard work that went into establishing Envision Wakeman.
- He also referred to the beautiful little parks that the City of Norwalk has; which lead him and his wife Nancy to the purchase the lot across from him and donated the land to the Village for park proposes.

Greg Summers moved to officially make "Sunnydale" the new name for park on Taylor Street. Nancy Delong second.

Roll Call: 5 Ayes

Nancy Delong:

- Updated council on the status of letter that was sent to KeyBank in reference to Corporate taking down the community bulletin board. The letter has made it to corporate but no decisions have been made.

**MAYOR**

Chris Hipp

- o Expressed appreciation to the Wallace and Miller Family for their contributions and hard work they have made to the Village
- o Talked about the water tower project and waterline breaks while doing this project.
- o Commented on how nice the festival was this year. He enjoyed the events that took place on Saturday and was impressed on the good job Trail Life did on organizing it. The current festival chair members would like to pass the responsibilities on to someone else. It is a nice festival and needs to keep going as it is.
- o Received a call from the owner of Riverview Mobile Home Park. The owner would like to tie into the Village's sewer system. Council had a short discussion about this subject and decided to table this matter until further information is obtained.

**OLD BUSINESS**

**NEW BUSINESS**

August Estimated Vouchers- recommended by finance committee  
Nancy Delong moved to approve. Greg Summers seconded.

**Roll Call: 5 Ayes**

July's Balance Packet- recommended by finance committee  
Nancy Delong moved to approve. Russell Dillon seconded

**Roll Call: 5 Ayes**

RESOLUTION NO.: 2019-R-20 A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY

Discussion: Applications will be submitted for Franklin Street pump station replacement and /or State Route 20 culvert replacement. Application deadline is September 6<sup>th</sup>.

Jim Tansey moved to dispense with the three reading on Resolution No.:2019-R-20. Roger Wallace seconded.

Roll Call: 5 Ayes

Russell Dillion moved to accept and adopt Resolution No.: 2019-R-20. Roger Wallace seconded.

Roll Call: 5 Ayes

Halloween Date and Time:

Greg Summers moved to approve Sunday, October 27<sup>th</sup> from 3:00 – 4:30 pm. for this year's Halloween date and time Nancy Delong Seconded.

Roll Call: 5 Ayes

**EXECUTIVE SESSION (ORC121.22 (G))**

Roger Wallace moved to go into executive session to discussion with attorney; pending litigation. Jim Tansey seconded

Roll Call: 5 Ayes at the time of 9:08pm


Jim Tansey moved to return to regular session. Greg Summers seconded.

Roll Call: 5 Ayes at the time of 9:20pm

**ADJOURN:**

The meeting was adjourned at the time of 9:21 pm

  
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Fiscal Officer

  
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Mayor