

VILLAGE COUNCIL OF WAKEMAN, OHIO  
ORDINANCE NO. 2022-O-16

COMPENSATION  
RC 731.13

AN ORDINANCE FIXING THE COMPENSATION OF OFFICERS, CLERKS AND EMPLOYEES OF THE VILLAGE FOR CALENDAR YEAR 2023; AND REPEALING ANY AND ALL PREVIOUS ORDINANCES INCONSISTENT HEREWITH AND DECLARING AN EMERGENCY

WHEREAS, Section 731.13 of the Ohio Revised Code requires that the legislative authority of a village shall fix the compensation and bonds of all officers, clerks, and employees of the village except as otherwise provided by law; and

WHEREAS, Council previously fixed the compensation of officers, clerks, and employees in Ord No.: 2016-O-24, 2017-O-23, 2018-O-15, 2019-O-12, 2020-O-3, 2020-O-13, 2021-O-8, 2021-O-10 and 2021-O-14; and

WHEREAS, to maintain the efficient fiscal operations, Village Council deems it necessary to adjust the fixed compensation of officers, clerks, and employees from time to time.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WAKEMAN, STATE OF OHIO: (RC 731.18)

SECTION 1. FIXING COMPENSATION. That Village Council hereby fixes the compensation of officers, clerks, and employees of the Village as follows:

<u>SALARIED EMPLOYEES</u>			
	<u>SALARY</u>	<u>PER PAY</u>	<u>Salary Based Upon Hourly</u>
POLICE CHIEF: (Full-Time)	48,817.60 <b>54,017.60</b>	1,877.60 <b>2077.60</b>	23.47 <b>25.97</b>
VILLAGE ADMINISTRATOR: (Full-Time)	48,068.80 <b>53,268.80</b>	1,848.80 <b>2,048.80</b>	23.11 <b>25.61</b>
FISCAL OFFICER: (Full-Time)	<b>39,520.00</b>	<b>1,520.00</b>	<b>19.00</b>
FISCAL OFFICER: (Part-Time Flex-30HR)			
(During 6-months probationary period)	20,800.00 <b>25,740.00</b>	800.00 <b>990.00</b>	<b>16.50</b>
(After successful completion of 6-month probationary period)	23,400.00 <b>27,300.00</b>	900.00 <b>1,050.00</b>	15.00 <b>17.50</b>
UTILITY BILLING CLERK: (Part-Time Flex-25HR)			
(During 6-months probationary period)	14,040.00 <b>18,850.00</b>	540.00 <b>725.00</b>	<b>14.50</b>
(After successful completion of 6-month probationary period)	16,900.00 <b>20,150.00</b>	650.00 <b>775.00</b>	13.00 <b>15.50</b>
<u>HOURLY EMPLOYEES</u>			

	<u>PER HOUR</u>		
Police Sergeant (full-time): (Not to exceed _____)	14.49		
Police Officer (full-time): (Not to exceed _____)	12.00		
Police Sergeant (Part-Time) (not to exceed 2 Sergeants)	14.25 <b>16.75</b>		
Police Corporal (Part Time) (not to exceed 2 Corporals)	13.25 <b>15.75</b>		
Police Officer (Part Time)	12.25 <b>14.75</b>		
Note: Not to exceed a total of 10 part-time Police Officers including Sergeant and Corporals and are permitted to work 30hrs or less a week.			
<b>STREETS, WATER AND SEWER, SUPERINTENDENT: (Full-Time)</b>			
(During 6-months probationary period)	17.27 <b>20.77</b>		
(After successful completion of 6-month probationary period)	19.27 <b>21.77</b>		
<b>STREETS, WATER AND SEWER ASSISTANT SUPERINTENDENT (Full-Time)</b>			
(During 6-months probationary period)	15.67 <b>18.75</b>		
(After successful completion of 6-month probationary period)	17.67 <b>19.75</b>		
<b>STREET, WATER AND SEWER EMPLOYEE (Full-Time)</b>			
(During 6-months probationary period)	13.95 <b>15.75</b>		
(After successful completion of 6-month probationary period)	14.95 <b>16.75</b>		
<b>STREET, WATER AND SEWER EMPLOYEE (Part-Time Flex)</b>			
(During 6-months probationary period)	<b>15.75</b>		
(After successful completion of 6-month probationary period)	<b>16.75</b>		
<i>Are permitted to work 30hrs or less a week.</i>			
<b><u>SEASONAL EMPLOYEES</u></b>			
Village Employee (Part-Time Seasonal)	11.00 <b>14.75</b>		

**SECTION 2. COMPENSATION OTHER.** That Village Council hereby specifies other compensation details as follows

- A. ADMINISTRATOR. *The Village Administrator salary shall be paid as follows: 25% from the general fund; 25% from the street construction, maintenance, and repair fund; 25% from the sewer fund; and 25% from the water fund. Administrator shall also receive a stipend for use of a personal cell phone in the amount of \$73.11 per month.*

- B. FISCAL OFFICER. (Part Time Flex) The Fiscal Officer's salary shall be paid as follows: 100% from the general fund. (See Ord 2021-O-10). (Full-Time with Utility Billing Clerk responsibilities) The Fiscal Officer's salary shall be paid as follows: 50% from the general fund; 25% from the sewer fund; and 25% from the water fund.
- C. UTILITY BILLING CLERK. (Part Time Flex) The Utility Billing Clerk's salary shall be paid as follows: 50% from the sewer fund and 50% from the water fund.
- D. WEEKEND DAY FOR WATER TESTING. The Village employee who comes into work on weekends specifically to perform water testing will be paid a \$25.00 flat rate fee per weekend day to perform said testing. The person actually testing the water shall receive this rate of pay for this work only or holiday pay if the water testing is performed on a recognized legal holiday. In the event the employee is called into work during a weekend for another purpose, i.e., snow plowing or to repair a waterline break, etc., the employee shall perform the water testing during the time he is called in and shall only be paid his regular rate of pay for the call-in time.
- E. HEALTH INSURANCE. Council may, provide health insurance coverage for each current full-time employee who requests said coverage. Regarding any full-time employee who is hired or attains full-time status after the effective date of this ordinance, he or she shall be eligible to request health insurance coverage under any plan procured by Council after the satisfactory completion of a six (6) month probationary period after being hired or attaining full-time status.
- F. PROBATIONARY PERIOD WAIVER. The 6-month probationary period may be waived for any new village employees upon majority vote of Village Council. This does not apply to village police officers.

SECTION 3. REPEAL. That this Ordinance hereby repeals, rescinds and replaces any and all previous Compensation Ordinances inconsistent herewith. ***Additionally, this Ordinance specifically rescinds and replaces Ordinance No.: 2022-O-15.***

SECTION 4. EFFECT. That this Ordinance shall take effect as of the first regular pay period beginning RETROACTIVELY TO 10/24/22.

SECTION 5. SEVERABILITY. That this Ordinance and the various parts, sentences, paragraphs, sections, and clauses thereof are hereby declared to be severable. Should any part, sentence, paragraph, section, or clause be declared unconstitutional, null, or void by a court of competent jurisdiction, such declaration shall not have any effect on the validity of the remaining parts, sentences, paragraphs, sections, and clauses of this Ordinance.

SECTION 6. DISPENSE WITH THREE READINGS. That the legislative authority, upon a vote of at least three-fourths of its members, hereby dispenses with the rule requiring each ordinance or resolution shall be read on three different days. [R.C. 705.15 and 731.17(A)(2)]

SECTION 7. DECLARATION OF EMERGENCY FOR IMMEDIATE EFFECT. That by two-thirds vote of all the members elected to the legislative authority, this Ordinance/Resolution is hereby declared to be an emergency measure pursuant to RC 731.30, being necessary for the immediate preservation of the public peace, health, or safety of the municipal corporation and shall go into immediate effect for the following reason(s):

*The Village Administrator advises that the immediate effect is necessary to help attract and retain quality employees.*

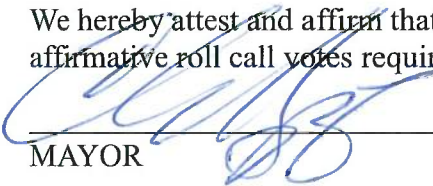
SECTION 8. PUBLIC MEETING. That it is found and determined that all formal action of this public body concerning or relating to the passage of this Resolution/Ordinance were adopted in a public meeting open to the public at all times, and that all deliberations of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of section 121.22 of the Ohio Revised Code.

WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

PASSED AND ADOPTED on this 14 day of November, 2022.

AUTHENTICATION and ATTESTATION  
(RC 731.20)

We hereby attest and affirm that the foregoing Ordinance/Resolution received the necessary affirmative roll call votes required for passage by R.C. 731.17.

  
MAYOR

  
FISCAL OFFICER

Vote on the passage was taken by yeas and nays and entered upon the journal as follows R.C. 731.17(A)(3):

YEAS: 4 NAYS: 0 ABSTAIN: 1

First Reading: November 14 2022  
Second Reading: dispensed (may be dispensed by a vote of at least three-fourths of members. R.C. 731.17(A)(2))  
Third Reading: dispensed (may be dispensed by a vote of at least three-fourths of members. R.C. 731.17(A)(2))

PREPARED BY AND APPROVED AS TO FORM [See also 731.21(B)]:

SP (JLA)  
VILLAGE SOLICITOR, Steve Palmer

CERTIFICATE OF POSTING  
(RC 731.25)

I hereby certify that pursuant to R.C. 731.25, a succinct summary of the above legislation was posted in not less than five of the most public places in the municipal corporation as determined by the legislative authority [see Wakeman Code 123.01] for a period of not less than fifteen days prior to the effective date at the following locations:

1) Wakeman Public Library, 18 East Abbott Street; and

- 2) Electronically online at official Village website; and
- 3) Wakeman Post Office, 17 West Main Street; and
- 4) Village of Wakeman Municipal Building, 59 Hyde Street; and
- 5) Mickey Mart, 52 West Main Street.

  
FISCAL OFFICER/COUNCIL CLERK