

VILLAGE COUNCIL OF WAKEMAN, OHIO  
ORDINANCE NO. 2020-O-3

AN ORDINANCE AMENDING THE COMPENSATION OF OFFICERS, CLERKS AND EMPLOYEES OF THE VILLAGE OF WAKEMAN ESTABLISHED IN ORDINANCE 2019-0-12 AND DECLARING AN EMERGENCY

WHEREAS, Section 731.13 of the Ohio Revised Code requires that the legislative authority of a village shall fix the compensation and bonds of all officers, clerks, and employees of the village except as otherwise provided by law.

WHEREAS, to maintain the efficient fiscal operations, Village Council deems it necessary to adjust the compensation of officers, clerks, and employees from time to time; and

WHEREAS, the Council previously established compensation of officers, clerks, and employees for calendar year 2020 in Ordinance Number 2019-O-12; and

WHEREAS, to better serve the village, council deems it necessary to make the position of village administrator a full-time position; and

WHEREAS, to make the operations of the village more effective and efficient, council deems it necessary to have the duties and responsibilities of the zoning officer/administrator assumed by the new full-time position of village administrator; and

WHEREAS, the amendments herein seek to compensate the new full time administrator to reflect the increased time, duties and responsibilities of the position.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WAKEMAN, STATE OF OHIO: (RC 731.18)

SECTION 1. AUTHORIZATION. That Village Council hereby fixes the compensation of officers, clerks, and employees of the Village of Wakeman, Ohio beginning January 1, 2020 as follows:

SALARIED EMPLOYEES

<u>POLICE CHIEF:</u>	(full time)	\$46,737.60 per annum	(\$22.47/hour)
<u>FISCAL OFFICER:</u>	(full-time after successful completion of six-month probationary period)	\$28,080.00 per annum	(\$1,080.00/pay period)
	(full-time, during 6-months probationary period)	\$25,480.00 per annum	(\$980.00/pay period)
<u>VILLAGE ADMINISTRATOR:</u>	(full time)	\$45,999.98 per annum	(\$1,769.23/pay period)
<u>ZONING INSPECTOR:</u>		\$1,200.00 per annum	(\$100.00/month)

HOURLY EMPLOYEES

	<u>per hour</u>
Police Sergeant (full-time):	\$14.49
Police Officer (full-time):	\$12.00
Superintendent of Streets, Water and Sewer: (during 6-months probationary period)	\$11.67

(after successful completion of 6-month Probationary period)	\$18.27
Assistant Superintendent of Streets, Water and Sewer	\$16.67
Street, Water and Sewer Employee (during 6-month probationary period)	\$13.95
Street, Water and Sewer Employee ( <u>after</u> successful probationary period)	\$14.95
Police Department-Part Time Corporal (not to exceed 2 Corporals)	\$12.25
Police Department-Part Time Patrol Officer	\$11.25
Part-Time Police Sergeant (not to exceed 2 Sergeants)	\$13.25
Utility Billing Clerk/Assistant Village Fiscal Officer	
(Part-time during 6- months probationary period)	\$11.00
(Part-time after successful completion of 6-months probationary period)	\$12.25
Part-time Village Employee	\$ 10.00

WEEKEND DAY FOR WATER TESTING. The Village employee who comes into work on weekends specifically to perform water testing will be paid a \$25.00 flat rate fee per weekend day to perform said testing. The person actually testing the water shall receive this rate of pay for this work only or holiday pay if the water testing is performed on a recognized legal holiday. In the event the employee is called into work during a weekend for another purpose, i.e., snow plowing or to repair a waterline break, etc., the employee shall perform the water testing during the time he is called in and shall only be paid his regular rate of pay for the call-in time.

HEALTH INSURANCE. Council may, provide health insurance coverage for each current full-time employee who requests said coverage. Regarding any full-time employee who is hired or attains full-time status after the effective date of this ordinance, he or she shall be eligible to request health insurance coverage under any plan procured by Council after the satisfactory completion of a six (6) month probationary period after being hired or attaining full-time status.

FISCAL OFFICER. The Village Fiscal Officer's salary shall be paid as follows: 50% from the general fund, 25% from the sewer fund and 25% from the water fund, based upon a time study performed in September 2016. Fiscal Officer shall also receive a stipend for use of personal cell phone in amount of \$73.17 per month. See also Section 135.02(c) of the Wakeman Codified Municipal Code which provides in part as follows:

(c) The Village Fiscal Officer shall be paid biweekly from the General Fund, the Water Operating Fund and the Sewer Operating Fund. (Ord. 2006-O-11. Passed 6-12-06; Amd. Ord. 2010-0-30. Passed 12-13-10.)

ADMINISTRATOR. The Village Administrator salary shall be paid as follows: 25% from the general fund, 25% from the street construction, maintenance and repair fund, 25% from the sewer fund, and 25% from the water fund. Administrator shall also receive a stipend for use of personal cell phone in amount of \$73.11 per month. (See Wakeman Council Meeting Minutes dated July 8, 2019)

SECTION 2. REPEAL. That this Ordinance hereby repeals, rescinds and replaces all other Ordinances that are inconsistent herewith.

SECTION 3. EFFECT. Amendments to compensation for Administrator herein shall become effective upon the approval and appointment of a full time Village Administrator. Amendments to compensation for Fiscal Officer shall become effective upon the next appointment of Fiscal Officer.

SECTION 4. SEVERABILITY. This Ordinance and the various parts, sentences, paragraphs, sections, and clauses thereof are hereby declared to be severable. Should any part, sentence, paragraph, section, or clause be declared unconstitutional, null, or void by a court of competent jurisdiction, such declaration shall not have any effect on the validity of the remaining parts, sentences, paragraphs, sections, and clauses of this Ordinance.

SECTION 5. DISPENSE WITH THREE READINGS. That the legislative authority, upon a vote of at least three-fourths of its members, hereby dispenses with the rule requiring each ordinance or resolution shall be read on three different days. [R.C. 731.17(A)(2)]

SECTION 6. DECLARATION OF EMERGENCY FOR IMMEDIATE EFFECT. That by two-thirds vote of all the members elected to the legislative authority, this Ordinance/Resolution is hereby declared to be an emergency measure pursuant to RC 731.30, being necessary for the immediate preservation of the public peace, health, or safety of the municipal corporation and shall go into immediate effect for the following reason(s): *Village is currently operating without an administrator and village deems it necessary to evolve administrator position from part time to full time.*

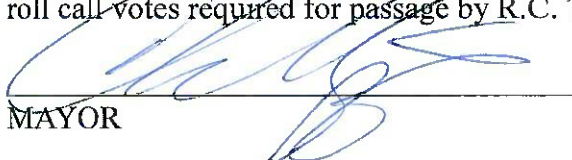
SECTION 7. PUBLIC MEETING. That it is found and determined that all formal action of this public body concerning or relating to the passage of this Resolution/Ordinance were adopted in a public meeting open to the public at all times, and that all deliberations of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of section 121.22 of the Ohio Revised Code.

WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

PASSED AND ADOPTED on this 10 day of FEBRUARY, 2020.

AUTHENTICATION and ATTESTATION  
(RC 731.20)

We hereby attest and affirm that the foregoing Ordinance/Resolution received the necessary affirmative roll call votes required for passage by R.C. 731.17.

  
MAYOR

  
FISCAL OFFICER

Vote on the passage was taken by yeas and nays and entered upon the journal as follows R.C. 731.17(A)(3):

YEAS: 5 NAYS: 0 ABSTAIN: 1

First Reading: Dispensed  
Second Reading: Dispensed (may be dispensed by a vote of at least three-fourths of members. R.C. 731.17(A)(2))  
Third Reading: Dispensed (may be dispensed by a vote of at least three-fourths of members. R.C. 731.17(A)(2))

APPROVED AS TO FORM:  
  
Steve Palmer, Village Solicitor

CERTIFICATE OF POSTING  
(RC 731.21 and 731.25)

In a municipal corporation in which no newspaper is generally circulated, I hereby certify pursuant to R.C. 731.24, that a summary of the above legislation was posted in not less than five of the most public places in the municipal corporation as determined by the legislative authority [see Wakeman Code 123.01] for a period of not less than fifteen days prior to the effective date at the following locations:

1) Wakeman Public Library, 18 East Abbott Street; and 2) Electronically online at official Village website.; and 3) Wakeman Post Office, 17 West Main St.; and 4) Village of Wakeman Municipal Building, 59 Hyde Street; and 5) Mickey Mart, 52 West Main Street.



---

FISCAL OFFICER